

RFQQ 17-08 VENDOR QUESTIONS WITH RESPONSES

Q1. Can components of this work be completed remotely?

A1. OSOS anticipates that the primary work location will be the OSOS location identified in the Solicitation. Remote work is not anticipated.

Q2. What is the project budget?

A2. The project budget has not been finalized.

Q3. Do you consider the current state of the system business, technical, and security requirements (Attachment A) for this project to be in draft or final draft form? When were these requirements gathered? Who gathered them? If an outside vendor gathered them, are they eligible to propose on this work?

A3. The system business, technical, and security requirements identified in Attachment A will likely change, as the Contractor will review, validate, and update them. The identified requirements were compiled from approximately 2015-2016 by a vendor selected to perform elections business analysis. OSOS has also done internal work on the requirements. The vendor that performed the elections business analysis for OSOS, if otherwise qualified, may bid on this Solicitation.

Q4. Are the services performed required to be on-site or may some services be performed off-site at the vendor's offices, when appropriate?

A4. OSOS anticipates that the primary work location will be the OSOS location identified in the Solicitation. Remote work is not anticipated.

Q5. Would DES consider a regional approach to "travel as necessary to meet with stakeholders in all 39 counties"? A regional approach may mean setting up meetings in regions that are central to the 39 counties to reduce the number of meetings but still capture their input directly—is this acceptable?

A5. OSOS will review the proposals submitted. Bidders may propose any approach to meet the identified requirements.

Q6. Who is the current Quality Assurance (QA) vendor? Are they able to propose on this business analysis project?

A6. Coplan and Company is the QA vendor for the Elections Modernization project. The QA vendor, if otherwise qualified, may bid on this Solicitation.

Q7. Please further define the expected tasks for the statement "Contractor will present draft RFP to key stakeholders, and finalize based on feedback received"?

A7. Bidders may propose any approach to meet the identified requirements.

Q8. Please further define the expected tasks for the statement "Contractor will support OSOS during the RFP Q&A period"?

A8. Bidders may propose any approach to meet the identified requirements.

Q9. Please clarify what is meant by include the "number of benchmarks in your database"?

A9. Bidders are expected to identify the total number of IT benchmarks they maintain.

Q10. May we provide a list of or links to public RFPs / reports that we have published in collaboration with state agencies to satisfy the requirements of published original research?

A10. The Solicitation requires submission of a list of published research. Links may be provided, in addition to the list.

Q11. May we provide qualifications related to our experience providing state agencies with the development of RFPs and proposal evaluation for systems other than voter registration and election management systems?

A11. OSOS will review information provided regarding qualifications. Applicability of experience and qualifications will be considered in scoring

Q12. If required by the DES, will oral interviews be held in person or is video conference participation an option?

A12. OSOS will determine if oral interviews are to be held. OSOS anticipates that any oral interviews may be through video conference.